

SPC Standon Parish Council

Clerk of the Council – Ms. Belinda Irons

14 Crawley End, Chrishall, Herts, SG8 8QL

Tel: 01763 838732

MINUTES OF THE MEETING OF THE SPNDP STEERING GROUP HELD ON TUESDAY 5th MAY 2015 AT 7.45pm AT THE STANDON AND PUCKERIDGE COMMUNITY CENTRE

Present Mike Gill, (Chair), Jonathan Law, John Riris, Claudia Chalkley, Graham Cowell, Jennifer Heaven, Brenda Howard, Colin Jenkins, Neil Johannessen, Dick Rainbird, Jacqueline Veater, Maureen Wren

Jed Griffiths, Consultant

15.53 Apologies: Warren Pickering

15.54 Minutes of the meeting held on 14.04.15 Minutes of the meeting were agreed as a true and correct record of the meeting. Hard copy to be sent to Mrs Heaven.

15.55 Declaration of Members' Interests (disclosable pecuniary interest/another pecuniary interest/a non-pecuniary interest): none.

15.56 Steering group membership – review attendance and consider any requests to join Steering Group

Resignation: Niall Megaw Education

Karen Hill Volunteer co-ordinator

Kala Thomas Environment: reassigned to Claudia Chalkley and Maureen Wren

The group has received five new applications from May Day. Jonathan Law invited them to attend a meeting and complete an application form. It was generally agreed that more people need to be identified through the Open Day on the 16th May.

There was agreement that a recruitment committee should be formed.

There are geographic and knowledge gaps in the current membership which need to be addressed, with particular focus on the smaller communities of Barwick, Wellpond Green, Old Hall Green, and skills in, for example, Education.

15.57 Comments from non-committee members attending (limited to three minutes): none.

15.58 May Day/Open Day

Feedback from May Day:

This was a very successful event with a lot of interest, particularly from villages outside the parish. Members of the Braughing Neighbourhood Plan Group were keen to have a closer

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liaison as there has to be cross-border cooperation. Little Hadham was also keen to liaise particularly over the proposed by-pass.

Graham Cowell suggested that ‘chairman to chairman’ dialogue is undertaken. **ACTION: MG**

Many parishioners want to be involved but at different levels. Steering Group members felt that all levels of involvement could be accommodated provided there is a Topic Group Leader. It is vital that all those who want to be involved are included in correspondence and events.

The main concerns were flooding, A120, large scale development, education and schools, and health provision.

Plans for Open Day

Leaflets advertising the open day will be distributed across the parish by Steering Group Members. Application forms will be available at the open day for parishioners to register their interest in assisting with the Neighbourhood Plan.

Banners will be used in the Parish to raise the profile of the Neighbourhood Plan and notices for the Open Day. (Note to minutes: the Community Centre Manager agreed that a banner could go on the railings outside the community centre.)

On the day, there will be an ‘Art Corner’ competition for children.

A manned ‘Welcome Desk’ will be at the entrance to the hall to enable visitors to have a guided tour should they require it.

There will be dedicated ‘Topic Tables’, which will require a Steering Group Member to be in attendance.

Several displays which include interactive maps will be available. There will be a map showing the sites put forward for development under the EHDC ‘Call for Sites’ SHLAA. It must be noted that EHDC has not yet completed its assessment of the suitability of these sites for development. The map will, however, provide a ‘picture’ of sites where landowners believe development is possible.

There will be three aerial maps on a foamex boards –Claudia Chalkley volunteered to speak with the football club concerning the temporary storage of these items in the storage hut. (Note to minutes: all agreed)

Large comment sheets will be available for visitors to comment on topics and issues, including issues which have may not have been listed.

Items for the day:

Refreshments

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Sweets for children

Post it notes (different colours)

Sticky dots (different colours)

Drawing or plan pins

A0 paper

Examples of other Neighbourhood Plans

Recruitment board

Recruitment leaflets

Comments box

Powerpoint/ speech / video

Publicity: Hertfordshire Mercury

Mailshot to local dignitaries, businesses, neighbouring parishes, parent mail etc.

15.59 Proposed Parish Walkabout

Following discussion, it was agreed that a Steering Group members' walk would be arranged for 6th June, pm, to conduct a community asset assessment.

15.60 Grant Status

Jonathan Law advised the group that a grant has been achieved from Locality for £2692 which covers the costs of putting on the respective events, publicity, postage, and questionnaire printing.

Thanks were extended to Jonathan for the hard work and dedication required to achieve this.

15.61 Dates of next meetings

Dates are to be set by the Chairman.

Meeting closed 10.05pm